

**Minutes of the Business Meeting
of the International Society of Gynecological Pathologists
Boston, MA, March 22, 2015**

- 1) The meeting was called to order by the President, Richard Zaino, at 5:05 pm.
- 2) The results of the ISGyP elections for the Board of Directors were provided. The President-elect is Blake Gilks, the Secretary is Esther Oliva, and the two members at large are Pei Hui and Lynn Hirschowitz. The Board of Directors thanked Rob Soslow for his service as secretary to the society, Esther Oliva and Xavier Matias-Guiu for their service as members at large and Simon Herrington as past-President for the past two years.
- 3) The 2014 Robert E. Scully Young Investigator Award was given to Lien Hoang for her paper entitled "Immunohistochemical survey of mismatch repair protein expression in uterine sarcomas and carcinosarcomas".
- 4) The secretary, Rob Soslow, was not able to be present to give his report due to a death in his family, so the report was given by the president. The list of new members to the society that had been approved in July and October by electronic ballot of the Board of Directors was presented to the society. Their approval was moved, seconded and approved without further discussion.
- 5) The treasurer Dwayne Lawrence presented the Profit and Loss statement for 2013-4 to the membership. Complete transfer of all financial data from Wells Fargo in California to Dwayne Lawrence, treasurer, and Nilda Barrett of ASCP, has been slow. Blair Holladay, executive director of ASCP, was present at the Board of Directors meeting the previous day and promised that issues relating to our collaboration will be completed in an expedited fashion. Current assets approximate \$900,000. The finance committee, Dwayne Lawrence and the Board of Directors are considering multiple options for investment of these funds, creation of an endowment, and selection of financial advisor, as well as a plan for the best use by the society of surplus funds.
- 6) Lora Hedrick Ellenson assumed the position of Editor in chief of the International Journal of Gynecological Pathology in January 2015, upon invitation by the selection committee, who had worked from May, 2014 to identify the ideal candidate. She thanked Mark Stoler, our prior editor-in-chief from 2004-14 for his excellent work. She briefly presented her concept of a deliberate and thoughtful continuation of change for the journal reflecting advances in electronic publishing. Lora presented some journal statistics: submissions continue to drift downward slightly to 255 for 2014. She will work to publish ahead of print, so that accepted articles will be available in 2-3 months electronically. The interaction between the journal and society websites needs to be improved. The journal cover design needs to be updated. She would like to add new forms of content, including interviews with giants

in the field, famous entities by famous people, and increase the number of timely topics articles. In the longer term, she wishes to consider carefully the mission statement of the journal, refresh the editorial board as had been recommended by the Board of Directors, improve outreach, and find ways to increase the quantity and quality of submissions.

7) Richard Zaino gave an update on issues addressed, completed, and unfinished from 2013-4. They included the following:

- 1) collaboration with ASCP established following RFP
- 2) consultation with attorney regarding IRS status
- 3) financial transition to ASCP completed for bookkeeping and accounting
- 4) appointment of Dwayne Lawrence as Treasurer
- 5) recommendations for investment strategy obtained
- 6) audit conducted
 - A) recommendations implemented
- 7) updated bylaws with creation of 7 new policies for conflict of interest, non-discrimination, record-keeping, whistle blower, nominating committee
- 8) finance committee activated
- 9) website transitioned to ASCP for member renewal
 - A) updated membership lists
 - B) delineated membership categories
- 10) relationships with other organizations, improving and ongoing (ASCP Gyn Com, ICCR, IGCS, FIGO, AJCC)
- 11) appointment of new editor of the International Journal of Gynecological Pathology (Dr. Lora Hedrick-Ellenson)
- 12) establishment and activation of education committee
 - A) recommended symposium topics and speakers for 2015
 - B) addition of a second annual symposium at ASCP
- 13) transition activities of society to electronic basis
 - A) nominations and balloting by email
 - B) effort to engage society membership
 - survey of membership
 - occasional letter from the president (periodic newsletter in the future)

Goals not completed included the following:

- 1) update of website content
- 2) creation of a list serve
- 3) full engagement of membership
- 4) symposium with members engaged in specimen handling and criteria for diagnosis (as per ISUP, 2012)
- 5) creation of an annual budget

Several logos have been used for ISGyP, and there was a consensus that neither conveyed all of the desired attributes of the society. A prize of \$500 will be given to the winner of a competition for a new logo. Further details will follow.

Richard Zaino was thanked multiple times for his extensive work as president during the past two years. Having completed his report, he turned the meeting over to the new President, Glenn McCluggage, who expressed his desire to build on the governance, administrative, and financial changes of the past two years, and to devote his tenure to new educational initiatives, including symposia involving the membership on specimen handling, sampling, and reporting, the first of which will be planned for 2016.

There being no further business, the meeting was adjourned at 5:45 pm.